

SCAS Board Quarterly Meeting

October 29, 2016

At SCAS headquarters 806 12th St., West Columbia SC 29169

Members Present:

Chair Joyce Nielsen
Denise Chastain
Becky Hughes
Susan Kastner
James Mack*
Kelly Nash
Randall Sisam
SCAS CEO and President Kim Thomas
*denotes phone participation

Members Absent:

Erik Beauvais
Kay Hanson
Mark Hoffman
Walter Jenner
Brooke Thomas
Susie Tolson

Staff Present:

Harry Langley

Call to Order

Joyce Nielsen called the meeting to order at 10:12 am.

Approval of Agenda

Kelly Nash made a motion to approve the agenda. Susan Kastner seconded the motion. Motion carried.

Approval of Minutes from 8/27/16 mtg

Susan Kastner made a motion to approve the minutes as presented. Kelly Nash seconded the motion. Motion carried.

Treasurer's Report

Harry Langley reported that the September financials aren't finished yet. The PSP funds came in late in September. The consolidated profit and loss shows a negative balance. However, special grants had an overage which we could apply to that negative balance.

Legislative Update

SCAS received \$500,000 in state appropriations. Gov. Haley is proposing a 3% cut across the board. Brian is staying on top of this, to try to keep the cut from effecting us. Brian is also trying to coordinate a meeting between Kim and the director of DHHS. Kim is concerned that we are not further along with Autism services. There should be more services along with ABA.

Director's Report

See printed Director's Report for more details.

Grants- SCAS put in for 3 grants since our last meeting. We are waiting to hear if we got them. The need for grants was based on the State of Autism survey that Susan Leiby created for SCAS. The survey has 1068 responses so far.

Funding Campaigns– We receive funds from many agencies on a regular basis. Two staff members are working on fundraising.

Service Coordination/Case Management- We are up to 1820 cases with 24 full time case managers and 1 part-time case manager.

Special Events/Outreach/Information and Referral – All events are listed in the Directors Report. Over the past two months SCAS participated in 20 events. Our conference is next Friday and has a large turnout this year. Information and referral has been broken into two territories with two staff members to better serve our families. We also plan to roll out a resource manual by January 1.

Parent School Partnership –In the last two months, our mentors have worked with 530 families, with 283 of those families being new.

Education/Trainings – We did a ton of trainings including first responders, airport, volunteers, NAMI, special needs ministry and social skills classes.

New Business:

Executive Director Evaluation

This needs to be done by the end of the year. We will discuss at the January board meeting.

Board Self Evaluation

We will hold off on this until next year when we have our strategic plan under way.

Set Dates for 2017 Meetings

January 28, 2017

April 29, 2017

July 29, 2017

October 21, 2017

Ongoing Business

Board Strategic Planning/ Retreat

We need to have all of this ready by the January board meeting. Joyce asked Susan to be in charge of updating the vision, values, and mission statements. James Mack will head up revising the bylaws and board policies. We also need to set policy for Kim's evaluation, board self-evaluation, and the retreat.

Adjournment

The meeting was adjourned at 11:29 am.

Respectfully submitted,

Becky Hughes

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