

SOUTH CAROLINA AUTISM SOCIETY

Minutes

Board of Directors

May 17, 2014

MEMBERS PRESENT

Mark Hoffman
Becky Hughes
Susan Kastner*
Kelly Nash
Joyce Nielsen*
Erik Norton
Roy Williams

*denotes call in

STAFF PRESENT

Kim Thomas, President and CEO
Harry Langley

MEMBERS ABSENT

Renee Collins
Robert Hock
Walter Jenner
Julie M. Kellett
Richie Maldonado
Margaret Moore
Susie Tolson
Don Wuori

Call to Order

Roy Williams called the meeting to order at 10:04 am. A quorum was declared.

Approval of Agenda

Erik Norton made a motion to approve the agenda. Kelly Nash seconded the motion. Motion carried.

Approval of Minutes from 1/25, 1/31 and 2/11 mtgs.

Mark Hoffman made a motion to table the approval of the minutes until the next meeting. Erik Norton seconded the motion. Motion carried.

Treasurer's Report

Harry Langley reported on Consolidated Profit and Loss from July 2013-April 2014. We are doing well. The credit line is paid off. All bills are current. We have approximately \$130,000 in the bank. Concerning the Parent School Partnership, we are not spending the entire amount. We were conservative for a very long time. We are now trying to grow the program. Fundraising shows a loss, but includes Outreach as part of salaries. The Outreach portion needs to be moved into the Information and Referral or the Parent School Partnership category. Time

sheets need to be implemented in order to get a real picture of time spent and then should be allocated appropriately.

Director's Report

Kim Thomas reported that we have received payment for the grant from DDC. We will continue with the Teaching Toy Box grant from DDSN. We have also put in for funds for summer activities. The federal government has made many changes regarding service coordination. This is affecting all stage agencies and is very overwhelming. Fundraising is down somewhat. We have had two golf tournaments, which both went well. The Poker Run is taking place today. There will be a concert taking place tomorrow in the Charleston area. Autism awareness license plates will be released on May 19 through the DMV. We continue to receive funds from local United Ways. We will need to add an action item for the next meeting to approve an auditor. Kim suggested that we use the Hobbs group again. Harry Langley disclosed that his wife works for the Hobbs group but will not be involved in the audit. There will, therefore, be no conflict. The Parent School Partnership is back up and running. Everyone is very busy because it is IEP season. A suggestion was made that we may need extra reinforcement during IEP season. For more details, see attached Director's Report.

McGuire Woods

We plan to continue to work with McGuire Woods. They have been a huge help to us. We need to re-visit the PSP budget after IEP season to perhaps add a couple more mentors part time during IEP season

Fundraising/Marketing Proposals

Kim Thomas suggested that we contract pieces of events out to a consultant. She suggested using Carter and Todd to increase our events in other areas, especially Myrtle Beach and Charleston.

Governance Committee

Mark Hoffman brought up several topics for discussion. Some suggestions included required attendance at board meetings, required board attendance at events, deleting ASA from member requirements, filling vacant officers, and placing a time limit for officer's position vacancies. Roy Williams will put together a finance committee to meet monthly with Harry Langley. Susan Kastner appointed Joyce Nielsen as Vice Chair of the board. For more details, see the attached Governance Committee Proposed Changes.

Fundraising/PR Committee

Kelly Nash reported that he is working on getting together a group of people for the committee. They will need to work closely with Carter and Todd.

Service Innovation Committee

Kim Thomas reported in Robert Hock's absence. We need to look at the quality of present services that we offer.

Adjournment

The meeting was adjourned at 11:19 am.